

Dear valued customer

We have improved the functionality for **requesting item line delivery dates** which will benefit both you and Grundfos. With the following implementation we enable you with the **transparency** required to take meaningful decisions on lead times to meet your expectations on delivery of Grundfos goods.



The implementation does *not require you*, as a user, to take any actions – but will increase the **visibility** should you require to **make amendments to proposed delivery dates** in Grundfos Extranet. As such, we kindly advise you to read carefully the details below to familiarize yourself with the changes.

2. Select shipping and delivery preferences

Choose shipping preference

- Partial delivery - ship products individually as they become available
- Complete delivery - ship when all products are available

Choose shipping method ?

- Truck
- Courier
- 6l

Choose requested date of delivery

Quantity	Product number	Product name	Expected date 1	Requested date of delivery 2
1	98856951	CM10-3 A-R-A-V-AQQV F-A-A-N	27.01.2020	<input type="text" value="27.01.2020"/>
1	97516562	CM1-6 A-R-A-E-AQQE C-A-A-N	● Non stocked product Estimated lead time: 12 day(s)	<input type="text" value="28.01.2020"/>
1	99071444	CRE10-5 A-A-A-E-HQQE 3x380-500 60 HZ	27.01.2020	<input type="text" value="27.01.2020"/>

Show all(4) **3**

1. If choosing **partial delivery** we enable you to see each item line, with either the **expected dates** from our system or our estimated lead times. This allow you to effectively oversee, evaluate and change your delivery requirements if needed.
2. The dates will automatically default the field **requested date of delivery** – but can be changed at your requirement. Be advised, choosing **Complete delivery** shipping preference will automatically use the available date of *the latest available product* as the default request date for the whole order.
3. Clicking **Show all** will open up overlay/window with an overview of *all your products* (Only for Partial delivery shipping preference) – See next page.

Requested date of delivery

Copy this date to all order lines

4

Copy date

Quantity	Product number	Product name	Expected date	Requested date of delivery
1	98856951	CM10-3 A-R-A-V-AQQV F-A-A-N	27.01.2020	27.01.2020
1	97516562	CM1-6 A-R-A-E-AQQE C-A-A-N	● Non stocked product Estimated lead time: 12 day(s)	28.01.2020
1	99071444	CRE10-5 A-A-A-E-HQQE 3x380-500 60 HZ	27.01.2020	27.01.2020
1	98673577	CM3-8 A-R-A-V-AQQV F-A-A-N	27.01.2020	27.01.2020

Cancel

Confirm **5**

4. You can copy a specific date to all item lines by choosing a date from the **copy this date...**-field. Clicking **Copy date**-button will overwrite all **requested dates** with the chosen date.

5. Pressing the **confirm**-button will apply the inputs and close the window leading you back to the **Shipping and Delivery** page.

Any of these actions / steps are optional, but we strongly encourage you to review the dates proposed before submitting the order.

Please also be advised that the system returns data based on default settings. Changing any of the defined inputs should be reviewed in the **Step 3 – Review order** for re-confirmation.

Thank you..

For taking your time and reading through this information leaflet.

Should you have any further questions or concerns not addressed in this presentation, do not hesitate reaching out to your local Grundfos Extranet contact.

You can find the contact details via the **"Your Grundfos Contact"**-component by logging onto the homepage of Extranet [here](#)



Get a quick overview of changes in your orders...

Here's how you do it

- 1) Select "Unread Changes" from the Orders and Invoices menu and click the Search button
- 2) The orders which have been changed will be indicated by a red circle. Clicking on the View button will show the order details with the parameter which has changed, highlighted in yellow. This can be either the quantity, price or delivery date. Once you have viewed the order, the red circle will disappear, but the yellow highlighted parameters will still be visible.

GRUNDFOS | EXTRANET

Home Find Products Favourites **Orders and Invoices** Quotations Help

Grundfos > Orders

Orders and invoices ARNOULD ETIENNE SPRL, 0700007207

Orders Deliveries Invoices

Search by
Unread Changes [v] Search Clear Download Excel

6 Orders found

Order number	Order type	Your PO number	Shipping address	Order placed	Order status	Order total	Order placed by	Order and connected shipments
0771385919	Standard	stock	ARNOULD ETIENNE SPRL, CHEMIN DE SAINTE ODE 18, 6971, CHAMPLON-TENNEVILLE, Belgium	11/03/2020	Partially Shipped	€6,269.32	ETIENNE ARNOULD	View !
0771385362	Standard	eurodrill 2.2KW 3*240V	EURODRILL, Catherine, rue Tultay, 8D, 4140, SPRIMONT, Belgium	28/02/2020	Partially Shipped	€1,121.61	ETIENNE ARNOULD	View !
0771385528	Standard	Stock	ARNOULD ETIENNE SPRL, CHEMIN DE SAINTE ODE 18, 6971, CHAMPLON-TENNEVILLE, Belgium	4/03/2020	Partially Shipped	€1,954.40	ETIENNE ARNOULD	View !